

NOTICE OF ANNUAL GENERAL MEETING 2023

**To be held in Kincaid Hall, The Settlement, Letchworth Garden City SG6 4UB
on Tuesday 17 October 2023 at 7.30pm**

Agenda

1. Welcome
2. Apologies for Absence
3. Approval of minutes of the AGM on 25 October 2022
4. Matters arising not covered under other agenda items
5. Chair's Report
6. Treasurer's Report
7. Formal approval of accounts for the year ended 31 July 2023
8. Membership Secretary's Report
9. Election of Committee members (including members retiring by rotation and offering themselves for re-election and members co-opted by the Committee during the year and offering themselves for election)
10. Any Other Business: please advise the Chair (contact details below) in writing of any matter you would like to raise by 10 October 2023
11. Date of 2024 AGM: Monday 21 October 2024

The Committee would like to invite Members to enjoy a glass of wine or soft drink with them after the meeting and to take the opportunity to meet other Members. There will be a Prize Draw that is free to enter for every member who attends the AGM.

The agenda, and the minutes of the last AGM, are:

- On the LALG website
- Available from the Chair – contact details below.

The accounts for the year ended 31 July 2023, and any other documentation, will also be on the LALG website or available from the Chair before the Annual General Meeting.

Election of Committee members

At the time of issue of the agenda there are **five** vacancies for Committee members.

If you would like to stand for election to the Committee, please complete and return the nomination form by **10 October 2023**. Nominations received after this date may not be considered. Please note that to stand for election to the Committee you must be a Member of LALG, as must your proposer and seconder. Your proposer and seconder should not be a member of your household, and should both be from different households.

Please return the completed form to the LALG Chair, Elaine Fox, 30 Faraday Gardens, Fairfield Park, Stotfold, HITCHIN, SG5 4FW or by email to chair@lalg.org.uk

