



CHILDREN ATTENDING GROUP MEETINGS: GUIDELINES

Letchworth Arts & Leisure Group (LALG) is a membership organisation whose activities are for adults. However, we recognise that occasionally the activities (either ongoing or one off) of a LALG group may be of interest to a child who is related, or connected, to a LALG Member.

For the purpose of these guidelines a child must be aged 10 years or over and below the age of 18 years.

A child can attend a meeting of a LALG group subject to the following:

- The content of a meeting is suitable for the child and the child is interested in it.
- The venue and facilities are suitable for the child.
- There is no alcohol.
- The permission of the Group Contact, which should be obtained in advance of the meeting.
- Confirmation that all other members of the group are happy for the child to attend. This confirmation should be obtained by the Group Contact in advance of the meeting. The Group Contact will keep any reasons against the child attending confidential as these may include personal information about a member.
- The child is accompanied by a responsible adult who is a member of LALG. The responsible adult is not only responsible for the child's well-being and safety at all times, but also for the conduct of the child during the meeting.
- At no time will the child be left unsupervised by the responsible adult.
- Another member of the group should not be asked to supervise the child as this will invalidate LALG's insurance cover (see below).
- If the child becomes disruptive during the meeting, the responsible adult will be asked to leave with the child.
- The number of children attending a meeting is at the discretion of the Group Contact.
- The child should not attend a meeting in lieu of being at school or in the absence of other child care arrangements.
- The Group Contact reserves the right to explicitly exclude children from a group.

These guidelines do not apply to LALG centrally organised events, where the attendance of children will depend on the nature of the event.

For information:

- LALG's insurers have confirmed that LALG's insurance covers children who may attend groups with their parents or guardians

Review date: July 2026

**These guidelines were approved by the Committee
at its meeting on 16 July 2025**